

BOARD APPROVED SCHOOL POLICIES AND PROCEDURES FOR 2011/2012

***POLICY IN BOLD ITALICS ARE CHANGES THAT HAVE BEEN APPROVED
FOR NEXT YEAR.***

Accidents

Every accident, which takes place on school property, whether in the building or on the school grounds, should be reported immediately to Administration or Administrative Assistant

Activities

All school activities must be pre-approved by the administration. An advisor, or club sponsor, must be present at all times during such an activity. Activities on a school night should end by 10:00 p.m. The group sponsoring the activity is responsible for making any and all arrangements for the event, including the clean-up after an activity.

Address Change

Please notify the front office, or registrar, if you change your home address, telephone number, or email address.

Administration of Medication

No school personnel will administer medication of any kind, to any student, without legal authorization to do so. All student medication should be distributed in the Office. Appropriate medical forms for the dispersal of the medication should be completed prior to the beginning of the school year. Students are allowed to self-administer, and carry on their person, a personal inhaler. Please direct all questions and concerns to the office or a member of the administrative staff.

Admission/Enrollment/Transfers

Students who have not been fully cleared by another educational institution cannot be enrolled at the school. Rockwell will abide by state and federal laws, as they are applicable to admission, enrollment, and transferring of students. The school will not discriminate based on any measure.

Assembly Conduct

Students shall show Respect and Courtesy during all aspects of a school assembly. Students are asked to:

- 1) Be on time.
- 2) Do not leave while performance is in progress.
- 3) Applaud appropriately.
- 4) Do not heckle or embarrass those presenting.
- 5) All school policies apply during assemblies.

Athletic/Fine Arts/Extracurricular Eligibility Requirements

Athletes and performers are to dress accordingly on game days and performance days. For girls, this means a dress shall be worn. For boys, dress pants with shirt and tie shall be worn.

A student who competes in athletic, fine art, or any other extracurricular competition must maintain a 2.0 GPA throughout the entire season and may not have more than one F at any time. Student grades for all of these activities will be checked each Thursday. Any student who has below a 2.0 or more than one F at that time will be given one week in which to correct those deficiencies. If, by the following Thursday, those deficiencies are not corrected, the student becomes ineligible to participate. Ineligible means no practice, no games, and no team participation of any kind. The student must improve grade deficiencies through school tutoring before, during, or after school, or 3rd party tutoring, before returning to participate. Once the deficiencies are corrected (as verified by teacher communication with the coach or advisor), the student may return to participation in the activity. All UHSAA rules will be followed regarding eligibility. Generally, this means the student must have maintained a 2.0 GPA and not had more than one (all combined) "I", "F", "NG", or "U" in the term preceding the beginning of the activity, otherwise, the student will not be eligible to tryout. No student will be eligible for participation if the student has an unexcused absence, or is suspended, the day of competition or practice. Students that have been identified as Special Education would qualify to participate by successfully meeting the measurements outlined in their Individual Education Plan.

Bullying/Hazing

Rockwell prohibits bullying and hazing. Students participating in either will be subject to the appropriate school discipline policy. Bullying should be reported to a trusted teacher, office staff member, or to administration. Violations of civil laws will constitute communication with the proper law enforcement authorities.

Bus Riding

Riding the school bus is a privilege. Improper conduct on the bus will result in the denial of that privilege. No refund would be issued in such a circumstance. *Please refer to the Rockwell Charter High School Bus Policy included in the discipline section of this handbook.*

Commons/Lunchroom

Student behavior should be based on common courtesy and cleanliness. Students are responsible to clean up after themselves and make sure that the space they have used is left better than they found it. Students who do not do so will be required to assist in janitorial duties.

Class Changes

Any student requesting a class change must do so within 2 weeks of the new semester. Student must fill out the class change request form, meet with a counselor, and have the class change approved before beginning their new schedule. There will be a \$10.00 charge each time a class change is approved.

Cheating/Plagiarism

Cheating/Plagiarism at Rockwell is defined as taking credit for work that you did not complete your self (e.g. copying un-cited work). Students, Teachers, or other staff found cheating or plagiarizing, or aiding in such behaviors will receive the consequences outlined in the school discipline policy and employee handbook. In addition, any student that participates in cheating may receive a zero on that assignment and could result in failing academic credit.

Clubs/Organizations

Clubs and other student organizations may be developed by submitting a Activity Request Form to Administration.

Community Service

Community Service work must be approved by Administration prior to the performance of such work.

Computer Use and Security Policy

Rockwell computers are to be used for educational-related purposes. Students should be under faculty supervision while using computers at school. Unauthorized use of computers is prohibited. Misuse will result in Loss of Privileges (LOP) and could result in suspension. Students and parents must read and sign the acceptable use policy prior to students' access to school computers. This form may be obtained in the front office.

Creating a False Emergency

Any Student who creates a false emergency is in violation of the law and will be suspended from school and/or referred to law enforcement. A referral to the Board for expulsion may also be given.

Electronic Devices

We encourage the use of media and technology at Rockwell and the use of media or technology (cell phones, computers, I-pods, etc.) are allowed for school use only and will be under the direction and at the discretion of each classroom teacher. Each teacher may post classroom specific rules and guidelines as approved by the Director. Students who violate any classroom policy may have their item confiscated and a parent called to retrieve the item. It is preferred that students use the phone in the Main Office to make calls home when necessary, instead of using their individual cell phone.

Emergency Evacuation

In the case of an emergency, students will promptly exit the building under the direction of their current teacher, and assemble outside the building for roll call and further instructions. If an emergency occurs between classes, before, or after school, students should promptly exit the building and assemble in the North Parking Lot in the designated location. Four mandatory drills will be conducted during the school year.

Fundraisers

Fundraisers are for the benefit of the whole school program, not the individual. Should a student help with fundraising for a school-related group and then discontinue participation in the group for whatever reason, the funds generated by that student will still remain with the organization they were intended for and are non-refundable.

Grade Changes

No grade changes will be made beyond two weeks from the date grades are available to parents each term. This date will be a) the date report cards are handed out to students at school, or b) two days from the date report cards are mailed from the school. Any valid grade change requests will need to be made prior to this two week period ending in order for them to be considered.

Grading

Grading will be the traditional letter grade format. Teachers will have the discretionary option of issuing an “I” grade for incomplete work, which the student will have two weeks to complete or make up. After that the “I” will become an “F.”

The grade system is as follows:

A	=	94-100%	A-	=	90-93%			
B+	=	87-89%	B	=	83-86%	B-	=	80-82%
C+	=	77-79%	C	=	73-76%	C-	=	70-72%
D	=	60-69%	F	=	0-59%			

Lockers

Lockers will be available to all Rockwell students. The cost of lockers is included in the general student fee. Lockers are provided for the convenience of the students to store school materials. Any other personal items, which are stored in the locker, are at their own personal risk. Money and other personal items should not be left in lockers. Remember to clear all items from lockers before the end of the school year. Dirty lockers will be fined. Damaged lockers will be assessed accordingly.

Lost and Found

Lost and Found is located in the Main Office. All lost and found items should be brought to the Main Office immediately. Lost and Found items unclaimed will be donated at the end of each semester.

Lunch

Rockwell provides a school lunch program which offers hot meals on a daily basis. Lunches are selected and purchased online using the provider’s website. A small number of lunches would be available for purchase on site during lunchtime. All food and drink must remain in the Commons area during lunchtime, unless authorized by a specific teacher to be in their classroom. Campus is considered “Closed” for ALL 7th-8th grade students, unless released to a parent.

Media Center

The Media Center (AKA Library) will be open before school, during lunchtime, and after school only. Students must have a pass to be in the media center at any other time. No food or drink is allowed in the media center. Students are responsible for all materials checked out with their student account. Any missing or damaged books will be assessed at a pro-rated amount.

Medication

It is against the law for anyone at the school to dispense medication of any kind (including aspirin or Tylenol), without the expressed permission from a parent/guardian to the school. Each request for medication will be evaluated by the school on an individual basis.

Nuisance Items

Items not directly related to the educational program of the school are not to be brought to school.

Parent-Teacher Conferences

Parents may arrange for a conference with a teacher at any time by scheduling an appointment with the individual teacher. If a parent needs to meet with a collective body of teachers, that may be coordinated through the Counseling Office at any time. Rockwell will also have regularly scheduled Parent-Teacher Conferences during each term of the school year.

Parking Lot

Parking at Rockwell is considered a privilege. All cars must be parked in designated parking spots. Parking in any other area is prohibited. Failing to do so may result in a fine being imposed, and/or the vehicle being towed at the student's expense. Rockwell is not responsible for damage or theft to a vehicle. Maximum speed in the parking lot is 5 mph. Individuals caught speeding or driving recklessly may have all parking and driving privileges revoked, and will be subject to possible suspension. Any questions regarding parking may be directed toward the Main Office.

Public Displays of Affection (PDA)

Public Display of Affection (PDA) is not allowed. This includes no hugging, kissing, holding hands,

sitting on laps, or any inappropriate touching.

Report Cards

Report Cards will be issued after every term. Report Cards will be given to the students within approximately 2 weeks after the end of the term.

Safe Schools

The Rockwell Safe Schools policy prohibits acts that are disruptive to the learning environment, dangerous weapons, harassment, gangs, secret societies, and hate groups. Any violation of the Safe School Policy may be reported anonymously.

Search and Seizure

School Authorities are charged with protecting the overall interests of the faculty, student body, and the school at-large, in order to ensure its effective operation. The individual rights of all individuals will be upheld when it comes to search and seizure. Students shall be free from searches unless there is reasonable cause to believe that something concealed is illegal, or poses an immediate danger to the individual or others. Lockers remain property of the school and may be subject to search at the discretion of school officials. Any vehicle located on school property may be inspected. If there is reasonable cause to believe the contents of the vehicle threaten the safety, health, or well-being of students, or if school officials have reason to believe drugs, weapons, illegal or stolen goods may be located in the vehicle, the vehicle may be searched.

SEOPS

All Rockwell students will have developed a working Student Educational Occupational Program (SEOP) by the end of their 9th grade year. Course Offerings will reflect the needs of the Rockwell student body as related to their SEOP.

Sexual Harassment

All students have the right to a safe school environment. Sexual harassment is prohibited as a form of sexual discrimination. Students who participate in prohibited activities shall be dealt with in accordance with the school's approved discipline policy.

SIS

SIS is the information management system that is used at Rockwell. It enables parents and students to check grades, see financial statements, communicate with teachers, etc. Teachers are expected to keep SIS updated at a minimum of every 10 school days. Please contact the Main Office with any questions regarding SIS access. Please contact teachers individually regarding any questions about grade information.

Skates, Skateboards, Scooters, Wheelies

No skates, roller blades, skateboards, scooters, or wheelies are to be used on school property. This is to ensure the preservation of our material resources as well as to ensure the safety of the Rockwell community.

Special Academic Emphasis

Rockwell Charter High School is a College Prep school. This means that we are devoted to ensuring that students upon completion of High School will be accepted to, and be successful in, post-secondary educational endeavors of the student's choosing.

Student Wellness & Health

Adopted by the Board on June 11, 2009, this policy requires the school to be attentive to providing healthy food and snacks. The policy further requires that any sales or vending of foods or drinks meet certain community standards. (Board Policy available upon request by emailing board@rockwellhigh.net)

If a student becomes ill during the day, he/she should go to the Main Office to contact a parent/guardian. Students may not leave campus without first being checked-out appropriately through the Main Office.

Teacher Vehicle Use

Teachers shall not under any circumstances lend their personal vehicles to a student during school hours or for or during any school sponsored activity.

Visitors

All visitors, including parents, MUST check-in at the Main Office, be approved by an Administrative staff member, and receive a Visitor's pass, in order to be in the building during school hours. All visitors MUST check-out in the Main Office, and return their pass, before they leave the building.

If a student from another school or a past Rockwell student wants to visit Rockwell, the student's parent/guardian must submit to Rockwell a "Student Visitor Request Form" to obtain approval for the visit. The form must be submitted 24 hours before the planned visit, at minimum.

Work Study/ Release

Work Release is provided to students as an opportunity to gain valuable experience in the workplace. Students must have verifiable employment/work they are completing during this time. This program is not merely for students to be excused from school. Students must notify the school if employment has discontinued or changed.

Rockwell High School Activities Calendar

Because School Events are subject to change (time, date, location), students and the community may access the school calendar through the Rockwell High School Website: <http://www.rockwellhigh.net>

Rockwell Charter High School Safe School Policy

Rationale

Rockwell is committed to fostering an environment in the public schools for students, staff, community, neighbors and visitors, which is safe, conducive to the learning process, and free from unnecessary disruption. A safe school environment includes the school and grounds during school hours, and during school sponsored activities and events. The following policy and guidelines have been created for this purpose in accordance with Utah State Law (UCA53A-11-901-909).

Rockwell's General Discipline Policies and Procedures

Classroom Standards

Each teacher in every classroom will have standards of expected behavior. Student actions that take away from the learning environment will be termed as disrupting class. We encourage the use of media and technology at Rockwell and the use of media or technology (cell phones, computers, I-pods, etc.) are allowed for school use only and will be under the direction and at the discretion of each classroom teacher. Each teacher has the ability to post classroom specific rules and guidelines as approved by the Director. General actions that disrupt the class include:

- Tardiness.
- Any other activity that disrupts the learning environment.
- Any action that does not promote a clean and safe environment.
- Any action that is disrespectful to anyone else in the class.

Consequences for Violations of Classroom Standards

1st offense: Student receives a warning from the teacher and signs his or her name on a discipline sheet acknowledging his or her behavior.

2nd offense: Student receives another warning from the teacher and the parent will be called by the teacher. The student will also sign his or her name on a discipline sheet acknowledging the second behavior infraction.

3rd offense: Student's parents will be called for a conference that will include the student, teacher and parent. This conference will be a good faith effort meeting meant to help the teacher and the parent to collaborate with the student on ways to help the student succeed at our school. The student will once again sign a discipline sheet acknowledging the behavior. This is the student's last minor infraction before the behavior turns into a Major Infraction (by the constant repetition of negative behavior it becomes Willful Disobedience).

School Wide Standards

School Wide Standards cover our campus including hallways, locker rooms, gym, offices, buses and grounds. School Wide Standards also are in effect during all school activities on or off campus.

- Public Display of Affection (PDA) is not allowed. This includes inappropriate hugging, kissing, holding hands, sitting on laps, or any inappropriate touching.

- Lying, hurtful or slanderous language – written, spoken, or texted is not acceptable. This includes swearing and disrespectful language. This type of language may be deemed as harassment: see Major Standards. (*Note: use of the f-word is always a major infraction*).
- Rough housing is not allowed. This includes hitting, pushing, kicking, poking, tripping, holding, throwing inappropriate objects, etc.
- Inappropriate comments or gestures will not be tolerated.
- Any other actions that can be deemed as not polite or becoming of a student at our school will not be tolerated.
- Dress Code is to be followed on campus at all times. (See consequences specific to Dress Code.)

Consequences for Violation of School Wide Standards

1st & 2nd Offenses: Student will be sent to the front office, *will receive a written write-up, and the parent(s) will be called. Student's copy of the write-up will allow re-entry to the classroom.*

3rd Offense: Student will be sent to the front office, will receive a written write-up, and the parent(s) will be called. Student's copy of the write-up will allow re-entry to the classroom. Parent(s) and student will be required to attend a conference and an Intervention Plan (IP) will be signed by student, parent, and administrator.

4th Offense and beyond: Student will be sent to the front office, will receive a written write-up, and the parent(s) will be called. Student's copy of the write-up will allow re-entry to the classroom.

Student and parent(s) will be required to attend a conference and to update IP Plan. During the conference, Alternative Placement options will be determined. These Alternative Placements may include, but are not limited to, suspension, expulsion, home study, online courses, or schedule changes.

Consequences Specific to Dress Code

1st Offense: *Student will be sent to the front office, will receive a written write-up, and the parent(s) will be called. Student's copy of the write-up will allow re-entry to the classroom.*

2nd Offense: *Student will be sent to the front office and must change before re-entering the academic environment.* Student will receive a written write-up, and the parent(s) will be called. Student's copy of the write-up and a change into dress code will allow re-entry to the classroom.

3rd Offense: Student will be sent to the front office and must change before re-entering the academic environment. The parent(s) will be called, and an Intervention Plan meeting will be set up between the student, parent, and an administrator. An Intervention Plan will be written and signed by student, parent, and administrator. Student will receive a written write-up. Student's copy of the write-up and a change into dress code will allow re-entry to the classroom.

4th Offense: Student will be sent to the front office and the behavior becomes "Willful Disobedience". A 3-day suspension will be issued, and an Intervention Meeting will be scheduled and attended by student, parent(s) and administrator. The Intervention Plan will be updated during the IP meeting. *The IP meeting must occur before the student may return to school.*

5th Offense: Student will be sent to the front office as the behavior continues to be "Willful Disobedience". A 5-day suspension will be issued, and an Intervention Meeting will be scheduled and attended by student, parent(s) and administrator. The Intervention Plan will be updated during the IP meeting. The IP meeting must occur before the student may return to school.

6th Offense: Student will be sent to the front office as the behavior continues to be “Willful Disobedience”. An indefinite suspension will be issued and the student and parent(s) are required to attend an Intervention Meeting with administration. The options in this meeting will focus on Alternative Placement. These Alternative Placements may include, but are not limited to, expulsion, home study, or online courses.

Major Standards

Major Standards are part of our Safe School Plan and depending on severity may be deemed at a level of consequence that would deem expulsion.

Major Standard Violations may be, but are not limited to:

- Harassment – physical, sexual, verbal, including swearing (f-word), comments, speech and lewd gestures.
- Fighting.
- Bullying, Extortion, Threats and/or any form of Intimidation.
- Vandalism – destruction of school property.
- Stealing.
- Forgery, Plagiarism, Cheating on exams and/or assignments.
- Gross misuse of media including but not limited to hacking, illegal use, taking over of others computers, texting of inappropriate photos.
- Willful Disobedience
- *Possession, control, or use of an alcoholic beverage.*
- *The sale, control, or distribution of a drug or controlled substance as defined in Section 58-37-2, an imitation controlled substance defined in Section 58-37b-2, or drug paraphernalia as defined in Section 58-37a-3.*
- *Possess, use, sell or attempt to possess, use or sell any firearm, weapon, knife, explosive, firework, chemical weapon, flammable material, martial arts weapon or other instrument including those which eject anything, or other material dangerous to persons or property, or any replica or facsimile of any of the above, regardless of intent and whether functional or nonfunctional (as required by federal law, a student who is found to have brought a firearm or a real, look alike, or pretend firearm, explosive or flammable material under state law to school or to a school-sponsored activity or to be in possession of such firearm while at school or when involved in any school supervised activity shall be expelled from school for a period of not less than one year).*

Consequences for Violation of Major Standards

1st Major Infraction: The student will receive a 3-day suspension. Student and parent(s) will be required to meet with an administrator to develop an Intervention Plan (IP) during the 3-day suspension. The IP will address the student’s behavior and create a plan to prevent further infractions. This IP will be written and documented in the student’s file and the student, parent(s), and administrator will sign the IP. *The IP meeting must occur before the student may return to school.*

2nd Major Infraction: The student will receive a 5-day suspension. The student, parent(s) and administrator will meet to review and update the IP during the 5 day suspension. The IP meeting must occur before the student may return to school.

3rd Major Infraction: The student will be suspended until the student, parent(s) and administration meet to discuss options that may include a longer suspension, an alternative academic placement, or possible expulsion.

Rockwell Charter High School School Bus Policy

1.0 TRANSPORTATION - BUS CONDUCT

1.1 Minor Offenses:

- 1.1.1 Minor offenses are to be defined as pushing, throwing, yelling, using bad language and similar behaviors.**
- 1.1.2 A conference shall be held between the driver and offending student following a first offense.**
- 1.1.3 If this does not solve the problem, a second conference shall be held between the driver, offending student(s), and the principal.**
- 1.1.4 If the problem continues, a third conference is arranged--this time including the driver, student, principal and parent(s). A Bus Conduct Report form will be completed and given to the parents explaining the nature of infraction and notification of bus privilege exclusion if the offense is repeated.**
- 1.1.5 If the problem continues further, the student shall be barred from riding the school bus for a period ranging from one week to the entire school year. The bus driver, subject to approval by the principal, recommends the length of suspension.**
- 1.1.6 No refund of school bus fees will be granted.**

1.2 Major Offenses:

- 1.2.1 Major offenses are any actions that endanger safety to the bus and/or riders. Use or possession of tobacco, drugs, alcohol, etc.; deliberate disregard for safety; any vandalism to the bus; firearms or any other dangerous objects; and any offenses so determined by the driver to be extreme and totally unacceptable, including the use of profanity (f-word, etc) on or around the bus.**
- 1.2.2 Major incidents are to be handled by pulling the bus to the side of the road, stopping the bus, and the driver attempting to stop the offense.**
- 1.2.3 Students must then be delivered either home or to the school.**
- 1.2.4 The driver shall then notify the offender that he/she is excluded from riding the bus until further notice.**
- 1.2.5 The driver shall contact the principal and inform him of the incident and of the driver's actions upon completion of the route. A conference will then be scheduled with the parent(s)/guardian(s), driver, student, and principal to determine future bus privileges.**
- 1.2.6 The student can be excluded from Rockwell Charter High School transportation from one week to the entire school year. The student shall provide his/her own transportation until notified of reinstatement.**
- 1.2.7 If the major offense is vandalism, the offender shall not be reinstated until restitution is made.**
- 1.2.8 Students are subject to Rockwell Charter High School policies and consequences while riding the bus. Major Infraction consequences will be issued along with the above stated actions.**

Attendance Standards

As an academically based institution, it is our stated standard that students should attend class in order to assist them with their academic goals. Chronic failure to attend class usually is linked to a student's academic failure. We view this as an academic problem because if a student misses class, their ability to pass the class diminishes.

Absences and Tardies

- Students who are absent or tardy may be excused by a parent. It is the parent and student's responsibility to attend school. Vacations periods, or pre-determined absences may be excused by a parent or guardian.
- A student is considered tardy if they are up to 20 minutes late to a scheduled class. After 20 minutes it becomes an unexcused absence. 3 tardies in one class = 1 unexcused absence for that class.
- Our Counseling Department may request an Intervention Meeting with the student and parent(s) to review academic progress if the Chronic Excused Absences or Excused Tardies (more than 10 in a semester) are affecting the student's ability to pass classes.

Unexcused Absences

- Students who intentionally leave or miss school are subject to Utah State Law and Rule regarding Truancy. Our school will follow these laws and rules in relation to Unexcused Absences. Chronic Unexcused Absences (8 days in a semester) may result in a referral to the Courts as required by rule and law.
- In addition to a referral to the Courts, teachers reserve the right to issue a NG (no grade) for the class following the 8th unexcused absence.

Consequences for Violations of Unexcused Absence Attendance Standards

3rd Unexcused Absence: Student and parent(s) will be required to meet with our Academic Counselor to create an Attendance Intervention Plan (AIP).

4th – 7th Offenses: Student and parent(s) will be required to meet with our Academic Counselor to update the student's Attendance Intervention Plan (AIP).

8th Offense: Student and parent(s) will be required to meet with our Academic Counselor to establish an Alternative Placement Plan (APP). These Alternative Placements may include, but are not limited to, home study, online courses, or schedule changes.

Rockwell Dress Standards

Rockwell Charter High School is committed to establishing a solid academic learning environment.

All students have the responsibility to dress appropriately and observe basic standards of cleanliness and good grooming. A student's dress and appearance should not cause a disruption, distract from the learning environment, or create a health or safety concern for any person at the school.

Thus, these are the minimum Rockwell Charter High School Standards for Dress and Grooming:

“Students are to dress in a modest, clean, and appropriate manner that reflects pride in themselves and in their school.”

Modesty, Cleanliness, and Appropriateness at Rockwell includes, but is not limited to, the following:

Shirts

- Shirts that are ripped, torn, shredded, or otherwise ragged (whether intentional or unintentional) are not acceptable.
- Shirts with vulgar language, inappropriate pictures (e.g. sexually oriented, violence related), alcohol or cigarette advertising, or depicting, inferring, or glorifying illegal substances, or any other illegal activities, are not permitted.
- Pajama tops are not permitted.
- Shirts, or tops, must have sleeves.
- No cleavage, bare bellies, backs, or underwear should be visible at any time. ***This includes when bending or sitting.***
- ***Shirts must be buttoned to a modest level. If the shirt is unable to remain buttoned, it is not acceptable.***
- Shirts or tops that expose bare midriffs during normal activity, or which have spaghetti straps or bare backs are not permitted.

Pants/Shorts and Skirts/Dresses

- Pants must fit appropriately around the waist.
- Pants/skirts/dresses/shorts that are ripped, torn, shredded, or otherwise ragged (whether intentional or unintentional) are not acceptable.
- ***Shorts and skirts must be hemmed at the bottom (no frayed edges).***
- No bare bellies, backs, or underwear should be visible at any time. ***This includes when bending or sitting.***
- Pants/shorts/skirts/dresses with vulgar language, inappropriate pictures (e.g. sexually oriented, violence related), alcohol or cigarette advertising, or depicting, inferring, or glorifying illegal substances, or any other illegal activities, are not permitted.
- ***Shorts/skirts/dresses must be no shorter than two inches above the top of the knee cap when standing.***
- Pajama bottoms are not permitted.
- ***Over-sized baggy pants, low-riding pants, outside zippers, and chains are not permitted.***
- ***Knit pants or athletic pants such as sweats, warm-ups, and gym shorts are not permitted.***
- ***Leggings or stretch pants can be worn under school approved shorts/skirts/dresses, but are not allowed as the primary leg covering.***

Accessories

- ***No hats or any head coverings, including sweater/jacket hoods, may be worn inside the school during school hours.***
- Bandanas, head-bands, and spiked bands are not permitted.

- Shoes must be worn at all times. Open-toed shoes, flip-flops (*anything that goes between the toes is considered a flip-flop*), sandals, bedroom slippers, shoes with wheels, or any similar footwear are not permitted.
- No unnatural hair colors are allowed.
- *No extreme hairstyles are allowed (for example, Mohawks, designs shaved into the hair). “Extreme” will be determined by administration, so ask if you’re unsure.*
- *No sunglasses can be worn inside the school during school hours.*
- *Jewelry associated with visible piercings shall be limited to a maximum of two piercings per ear. No other jewelry associated with piercings shall be allowed at school during school hours nor during school sponsored activities. Jewelry shall not be distracting (for example, large, dangling earrings, connecting material between earrings, etc).*

Additional Guidelines

- *Students must adhere to the dress code during school hours, while on school property, on field trips, and on official school activities.*
- *Special circumstances where the dress code may be relaxed will be approved by the director.*
- *Any disputed policy interpretations will be settled by the director.*
- *Some extracurricular programs will have some of the dress code restrictions relaxed for practice, workout, and game wear. Any relaxed restrictions will be determined by the coach/advisor and the director and will be communicated clearly to the parents and students involved and to all faculty and staff. PE classes are not an exception to school dress code policy.*
- *Clothing must be worn right side out.*
- *Any dress code items not specifically covered in the Rockwell Dress Standards are not allowed by default.*

***Teachers and Administration reserve the right to determine whether something is “dangerous or distracting to the learning environment”.

***Parents and students have the responsibility of assuring that students are dressed properly for school.

***Students who are in violation of the approved dress policy will be subject to the school discipline policy relating to dress code infractions.

***Students choosing not to abide by the Rockwell Standard for Dress and Grooming, after being disciplined for repeated violations, should probably choose another school to get their education.

Examples of Rockwell Dress Standards: